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SUBJECT: Features in New Building

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f. Conveyor System for transmission of classified material through SECRET will necessitate revision of Regulation No. [REDACTED] as pertains to wrapping, use of chain envelopes, and the possible discontinuance of the need for some messengers and courier services.

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g. Noninsulated safekeeping equipment in the New Building, will require a modification of Regulation [REDACTED] pertaining to the minimum requirements for storing classified information and will result in the saving of space and in monetary savings.

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h. Combination locks - The adoption of a number of new type Group I combination locks will require a change in HB [REDACTED] pertaining to the number of turns (5 to the left in place of the present 4) and will provide better security to the enclosed material by the addition of a fourth tumbler.

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i. Alarms in the New Building will necessitate inclusion of an additional step to be accomplished by employees in making their individual security check as required in HB [REDACTED] paragraph 9a, and will enhance the security of the material provided by the Group I approved combination locks. Installation of other alarms on windows of lower floors will provide additional security against entry and penetration through these areas.

j. Snack Bars -- New Building. A reduction of the number of snack bars and the addition of vending machines eliminate the number of personnel in the building who have no authority for access to classified information.

k. Personnel security clearance procedures for GSA, GSI, and other maintenance personnel will be more stringent and will necessitate a change in the Regulation dealing with overt clearance procedures. In addition, it will minimize the hazards inherent in partially investigated maintenance and service personnel which now service Agency buildings.

2. There is attached herewith for your information a list of studies being made in connection with the New Building.

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Attachment:
List of studies

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